

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Licensing Act Sub-Committee**
held on Tuesday, 17th May, 2022 in the Committee Suite 1,2 & 3, Westfields,
Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillors S Davies, D Edwardes and J Wray

OFFICERS IN ATTENDANCE

Amanda Andrews- Licensing
Amy Chilver- Environmental Health
Helen Davies- Democratic Services
Phil Jennings- Legal Services
Jen Rowney- Licensing

ALSO PRESENT

James Rankin – Solicitor for the Applicant
Simon Robson – Operations Managing Director of the holding company
Matt Wilson- Operations Director
Zachary Motorom- Designated Premises Supervisor (DPS)
Amy Fiddy- General Manager
Adrian Camu- Local Resident with relevant representation
Janet Makin- Marbury and District Parish Councillor with relevant representation (via Microsoft Teams)

13 APPOINTMENT OF CHAIRMAN

RESOLVED: That Councillor David Edwardes be appointed as Chair.

14 DECLARATIONS OF INTEREST

In the interests of Openness and Transparency, Councillor Stan Davies noted that Marbury and District Parish Councillor Janet Makin had made relevant representation and was present via Microsoft Teams for the hearing. Councillor Davies was also a Marbury and District Parish Councillor but was not aware the Parish Council had made representation. He had not discussed this application with Councillor Makin and was not predetermined in his judgement.

15 APPLICATION FOR A PREMISES LICENCE - COMBERMERE ABBEY WEDDING VENUE, COMBERMERE PARK DRIVE, NANTWICH SY13 4AJ

The Sub-Committee considered a report regarding for the application of a Premise Licence, under the Licensing Act 2003 in respect of, Combermere

Abbey Wedding Venue, Combermere Park Drive, Nantwich SY13 4AJ together with objections and support.

The following attending the hearing and made representations with respect to the application:

- The Applicant;
- Solicitor for the Applicant;
- Operations Managing Director of the holding company;
- Operations Director;
- the Designated Premises Supervisor (DPS);
- the General Manager; and
- Two residents making relevant representation.

After a full hearing of the application and in accordance with the rules of procedure, the Chairman of the Sub-Committee reported that after taking account of:

- The Secretary of State's Guidance under section 182 of the Licensing Act 2003;
- Cheshire East Borough Council's Statement of Licensing Policy; the four licensing objectives (namely the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) and the steps appropriate to promote them; and
- All the evidence, including the oral representations made at the meeting;
- and the written representations of interested parties.

The following course of action had been agreed:

RESOLVED: That the application for a Premises Licence be GRANTED as outlined in the application with conditions.

Hours Premises are open to the public:	Monday to Sunday 07.00 – 01.00 New Year's Day 01.00 – 02.30
Supply of alcohol (on and off premises):	Monday to Sunday 08.00 – 00.00 New Year's Day 00.00 – 02.00
Late night refreshment (indoors and outdoors):	Monday to Sunday 23.00 – 00.30 New Year's Day 00.30 – 02.00
Plays (indoors and outdoors):	Monday to Sunday 08.00 – 00.00 New Year's Day 00.00 – 02.00
Films (indoors and outdoors):	Monday to Sunday 08.00 – 00.00 New Year's Day 00.00 – 02.00

Live Music (indoors and outdoors):	Monday to Sunday 08.00 – 00.00 New Year's Day 00.00 – 02.00
Recorded Music (indoors and outdoors):	Monday to Sunday 08.00 – 00.00 New Year's Day 00.00 – 02.00
Performance of dance (indoors and outdoors):	Monday to Sunday 08.00 – 00.00 New Year's Day 00.00 – 02.00
Anything of a similar description to live or recorded music or dance (indoors and outdoors):	Monday to Sunday 08.00 – 00.00 New Year's Day 00.00 – 02.00

The following conditions shall apply to the Premises Licence at Annex 3:

- There shall be in place a Noise Management Plan for the Premises which shall be available for inspection within a reasonable time on the request of the Police or Licensing Authority.
- There shall be no live or recorded music outside at the Premises above background levels after 18.00 on any day and all live and recorded music outside at the Premises shall cease at 21.00 on any day.
- There shall be no plays, films, performance of dance or anything of a similar description to the performance of dance, screened or performed outside at the Premises after 21.00 on any day.
- Save for access and egress the doors of the Pavilion at the Premises shall be kept closed after 21.00 whilst permitted licensable activities are taking place on the Premises.
- There shall be a noise limiter installed in the Pavilion at the Premises which shall regulate noise from indoor live and recorded music.
- There shall be no firework displays at the Premises after the 1st July 2023.
- Firework displays at the Premises up to and including the 1st July 2023 will cease by 21.00.
- There shall be signage displayed at all exits from the Premises requesting patrons to leave quietly.
- There shall be no disposal of bottles outside at the Premises between the hours of 22.00 and 07.00 on any day.
- There shall be no deliveries to the Premises between the hours of 21.00 and 08.00 on any day.
- There shall be published on the Premises Licence holder's website a telephone number at which the Designated Premises Supervisor can be contacted together with an email address for the registering of complaints arising from licensable activities at the Premises.
- A CCTV system compliant with Cheshire Constabulary's guidance "CCTV in Licensed Premises – an operational requirement" shall be in operation at all times licensable activities are taking place at the Premises.

- Recorded CCTV images will be maintained and stored for a period of thirty one days.
- A staff member from the Premises who is conversant with the operation of the CCTV system shall be on the Premises at all times when the Premises are being used for any of the licensable activities. This staff member shall be able to provide a Police officer or an authorised officer of the licensing authority data or footage upon request and within a reasonable time scale.
- Designated supervisors will need to be able to demonstrate that their CCTV system complies with their operational requirements. They will need to demonstrate the following:
 - Recordings are fit for their intended purpose.
 - Good quality images are presented to the officer in a format that can be replayed on a standard computer.
 - The supervisor has an understanding of the equipment/training.
 - Management records are kept,
 - Maintenance agreements and records are maintained,
 - Data Protection principles and signage are in place.
- A Challenge 21 policy shall be operated at the Premises at all times licensable activities are taking place.
- The only forms of ID that shall be accepted (at the discretion of the Management) as proof of age are:
 - A valid passport.
 - A valid photographic driving licence.
 - A PASS approved proof of age card.
 - A HM Services Warrant Card or other reliable photo ID (that has been approved for acceptance by the Police or an Officer of the Local Authority).
- Publicity materials notifying patrons of the operation of the Challenge 21 scheme shall be displayed at the Premises.
- All persons under the age of 18 on the Premises shall be accompanied by a supervising adult after 21.00 on any day any of the permitted licensable activities are taking place.
- The Designated Premises Supervisor or Premises Licence Holder shall operate and maintain an up-to-date Register of Refusals of Sale of Alcohol, indicating the date, time and reason for refusal which shall be made available for inspection by the Licensing Authority Officers and the Police.
- The DPS or other responsible person shall check and sign the register once a week. Alternatively, an electronic point of sale refusals log shall be kept.
- A documented training programme shall be introduced for all staff in a position to sell, serve or deliver alcohol. A written record for each member of staff shall be kept of the content of such training and shall be made available for inspection at the request of Licensing Authority Officers and Police.
- The DPS or Premises Licence Holder shall conduct regular training reviews with all members of staff authorised to sell, serve or deliver

alcohol in order to reinforce the training and to promote best practice. A written record for each member of staff shall be kept of the content of such reviews and shall be made available for inspection at the request of the Licensing Authority Officers and Police.

- An incident log book shall be kept at the Premises for at least 12 months and made available on request by Licensing Authority Officers and the Police.

The meeting commenced at 2.00 pm and concluded at 3.57 pm

Councillor David Edwardes (Chair)